



MEETING MINUTES #8

PROJECT: TIFFIN COMMUNITY HEALTH CENTER
DATE: March 20, 2019
TIME: 10:00 a.m.
PLACE: JOBSITE

AGENDA

IN ATTENDANCE:

See Attendance Sheet

1. PERMITS / LICENSES:

- Full plan approval. No drawings sent. Supplemental sent to Wyatt to be placed at jobsite with previous drawings.

2. SHOP DRAWINGS:

- Submittals are coming in and being reviewed in a timely manner.
- Sitework submittals are being reviewed.
- Metal roof shop drawings and fastener pattern need.
- John Damm is no longer working for the Hanks and Associates. Submittals are backlogged. Will review in house and get back to you as soon as possible.

3. SCHEDULE:

- Started dryvit on rear of building.
- Drywall will be completely hung by the end of the week. Then start finishing. Drywall should be complete in weeks.
- Had rough wall, plumbing and electrical inspections – all passed.
- Will start on sitework weather permitting.
- Roofing going well as the weather has improved. Roof membrane is on. Doing small roof areas - it is 70% torn off and 70% install completed. Waiting on more deck before completing tear off.
- All windows installed by the end of the week.
- Will start to heat the building next week. Please make sure doors are closed at all times.
- Electrical and plumbing are progressing well.

4. CONTRACTOR, OWNER COMMENTS:

GENERAL:

- Roofer and drywaller will coordinate work at east end of building to make it water tight. May need to tarp if necessary.
- Mark asked about roof curb insulation at interior in order to avoid possible condensation issues. Will coordinate with gas line and electrical conduit to RTU's.
- Duane will check with Kim concerning the security contractors.

OWNER:

- Janis introduced Celeste Smith the New Northern Regional County Director to all present.

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- Would like to hold off on installing the film on the glass at the dental office at this time.

5. DESIGN TEAM:

- Reviewed edge detail with Mark. Proposing to use an aluminum cover in lieu of painting trim.
- Contractors need to coordinate with each other.
- Call TDG with any questions.
- **MAKE SURE SUBMITTALS ARE ONSITE AND ALL ARE REFERRING TO THEM**

6. CHANGE ORDER:

- Change Order #5 has been executed.

7. RFI'S & BULLETINS (TDG FORMS): *Please use forms provided by TDG.*

8. PAY APPS:

- Need Pay Applications by the 25th.

Next Progress Meeting shall be April 3, 2019 beginning at 10:00 a.m (same location).



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TIFFIN COMMUNITY HEALTH CENTER - BUILDING ALTERATIONS

3/20/2019

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