



MEETING MINUTES #13

PROJECT: TIFFIN COMMUNITY HEALTH CENTER
DATE: MAY 29, 2019
TIME: 10:00 a.m.
PLACE: JOBSITE

IN ATTENDANCE:

See Attendance Sheet

MEETING MINUTES:

- Painting will be completed this week.
- Doors being installed.
- Sprinkler heads are being installed and should be finished in a couple of days.
- Above ceiling inspections is complete except for center section. The ceiling pads will be finished when air balancing is complete.
- Speakers are onsite for ceiling tile installation.
- IT has their wiring basically complete.
- Subcontractors should be ready for final inspections next week. Then CSI will get their final inspections.
- Working on exterior as the weather permits.
- Interior will be completed by the June 14, but exterior will be behind a week. May get a temporary occupancy for the interior of the building so owners can move in, if necessary.
- Janis S. indicated that the move in date is scheduled for Friday, June 28th, and open for patients the next week.
- Ohio Board of Pharmacy is scheduled to come June 10. The pharmacy will need to be secure by that time. There will be a key for the pharmacist only. The rolling counter doors and countertop will need to be installed. Kim T. will need to know if there will be a delay in any of the work so she can reschedule.
- Asphalt scheduled next week depending on the weather.
- CSI is using owner's landscaping contractor to seed the lawn.
- Cabinetry installers will be onsite tomorrow to complete.
- NWOSS have been here. They will return after exterior doors are installed. It would be helpful if the Pharmacy roll up doors would be complete as well. Kim T. will inform security company when the doors are complete.
- Andy S. stated that Torrence Sound will be onsite to do the emergency radio survey. Janis indicated that she would like this test completed before occupancy. Torrence Sound will be here next week.
- Larry W. wanted to make note there is a 48 hour notice for inspections. Will need to coordinate with NWOSS. Kim T. will contact them.
- The monitoring contract is with NWOSS.
- Ryan B. asked if the existing TV and telephone cable were being reused. Andy S. will review this with him after the meeting.
- Andy S. will send the Cost Summary to deduct the alarm/monitoring devices, installation, etc. today.
- TDG will send RFP to delete the painting of the roof termination bar and add the prefinished metal trim and revised gutter guard and revision on the amount of walkway pads needed.
- Janis may eliminate some of the window film on windows and would like a sample. Duane F. stated that she can look at the film are on the restroom windows for a sample of the film. He will also send her a new floor

plan to show which windows she does not want to film. He indicated he can send her different types of film that have more transparent.

- Change Order G007 was signed and executed at the meeting.
- TDG will coordinate Punch List date and time with Diane W. once CSI has completed their own punchlist.
- Need Pay Applications by the 25th.

Next Progress Meeting shall be June 12, 2019 beginning at 10:00 a.m (same location).

THE ABOVE REPRESENTS TECHNICON DESIGN GROUP, INC.'S INTERPRETATIONS OF THE DISCUSSIONS HELD AT THE ABOVE-MENTIONED MEETING. ANY ERRORS, OMISSIONS, OR DISCREPANCIES SHOULD BE REPORTED TO THIS OFFICE IMMEDIATELY OR THESE NOTES WILL BE CONSIDERED AS AGREED TO BY ALL PARTIES.

Respectfully submitted,

Tony Hovest

