



MEETING MINUTES #10

PROJECT: TIFFIN COMMUNITY HEALTH CENTER
DATE: APRIL 17, 2019
TIME: 10:00 a.m.
PLACE: JOBSITE

AGENDA

IN ATTENDANCE:

See Attendance Sheet

1. **PERMITS / LICENSES:**
 - Full plan approval in place.
2. **SHOP DRAWINGS:**
 - In need of submittals for paint and metal roof fastener pattern. Then all submittals will be complete.
3. **SCHEDULE:**
 - The walls are being primed on the west phase of the building.
 - Drywall finishing on the east phase will be complete next week, then primed.
 - Ceiling grid will be installed next week.
 - All painting will be completed by the end of April.
 - Interior door frames installed.
 - Exterior excavation starting next week – weather permitting.
 - All ramp walls are poured.
 - Roof deck is 100% complete and will be inspected on Friday and last roof curb is set.
 - The metal roof, fascia, gutters, etc. are (2) weeks out. Metal Panel Systems will run the metal roof on site and will be installed by roofing contractor. It will be run and installed in (1) day.
 - Installation of the HVAC units needs to be coordinated with the roofing contractor so the counterflashing can be installed around units. Kevin verified that counterflashing color is dark bronze.
 - Electrical is roughed in main floor.
 - Conduit is installed for panel feeds.
 - Duane stated that the conduits for security needs to be roughed in.
 - EC can start exterior work anytime.
 - EC needs to install data cable between wall painting and ceiling grid installation.
 - HVAC can install 3rd RTU now that curb is set.
4. **OWNER:**
 - Diane and Duane discussed the date of completion so she can schedule move in. Duane has the schedule for completion for June 10 at this time.
 - Diane asked when the landscapers could start. Duane stated that they should be ready for them by June 1-5. Duane stated it would be beneficial if C.S.I hired the same landscaping company for the grass seeding. Diane stated she would let him know the name of the landscaping company they hire.

TECHNICON DESIGN GROUP INC.

5. DESIGN TEAM:

- Kevin asked Mark if he has the number of extra deck and plywood that is over the allowance. Duane stated he would send it to us next week.
- Kevin asked Mark if he had the information on the edge trim cover piece. Mark stated he would send the information to TDG directly and will send pricing to C.S.I. Will ask the inspector if he has a problem with using this material.
- Contractors need to coordinate with each other.
- Call TDG with any questions.
- **MAKE SURE SUBMITTALS ARE ONSITE AND ALL ARE REFERRING TO THEM**

6. CHANGE ORDER:

- RFP G008 has been issued to deduct soap dispensers.

. PAY APPS:

- Need Pay Applications by the 25th.

Next Progress Meeting shall be May 1, 2019 beginning at 10:00 a.m (same location).

